

Questions and Answers

Lean Process Improvement Consultants Request for Proposals

April 11, 2024

Q: Are firms outside of Rhode Island eligible to submit a proposal for this RFP?

A: Yes.

Q: On Page 2, Section B, #5 reference to multi-lingual skills in multiple language(s); while we understand it is part of the Experience and Resources section, we are wondering if this is a requirement or if interpreter services can be obtained on an as needed basis for any sessions that may require this service for focus group session participants (i.e prospective residents) or project team members?

A: It is not a requirement that applicants have multi-lingual skills. Applicants may propose to use interpreter services on an as needed basis.

Q: On Page 4 bullet 5 under Evaluation and Selection there is reference to “previous work experience and performance with RIHousing and/or similar organizations (as provided in Section B: Experience and Resources, subsection 3).” Is it a priority to have previous experience and performance with RIHousing, or what evaluation points would be assigned to this notation in the RFP?

A: Having prior experience and performance with RIHousing means the agency is familiar with the applicant’s work and ability; this can help RIHousing in determining a firm’s ability to complete the scope of work. It is not necessarily a priority to be chosen for the roster.

Q: On Page 4, bullet 7 under Evaluation and Selection there is a reference to “Firm minority status and affirmative action program or activities as requested under Section D: Affirmative Action Plan and Minority owned Business/Women Owned Business where RI Housing encourages the participation of persons of color, women, persons with disabilities and members of other federally and State-protected classes.” If we do not have this designation as a company, are we still eligible and/or what requirements should we address to earn the points assigned to this evaluation criteria?

A: Minority Owned Business/Women Owned Business designation is not an eligibility requirement. As outlined in the RFP, firms should describe their affirmative action program and activities, and include the number and percentage of members of federally and State-protected classes who are either principals or senior managers in your firm, the number and percentage of members of federally and State-protected classes in your firm who will work on RIHousing’s engagement.