**RIHousing**

**Land Bank Program Application**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | | | | | Submission Date: | | | | | |  | | |
| **APPLICANT INFORMATION** | | | | | | | | | | | | | | | | |
| Organization: | |  | | | | | | Executive Director: | | |  | | | | | |
| Address: | |  | | | | | | City: | | |  | | | | | |
| State, Zip: | |  | | | | | | Tel No.: | | |  | | | | | |
| Fax: | |  | | | | | | Tax ID: | | |  | | | | | |
| Ownership Entity  (if different from above): | |  | | | | | | DUNS # (required): | | |  | | | | | |
| Contact Person: | |  | | | | | | Title: | | |  | | | | | |
| Tel. No.: | |  | | | | | | Fax No.: | | |  | | | | | |
| E-mail: | |  | | | | | | Cell No.: | | |  | | | | | |
| **Type of Organization** (check all that apply) | | | | | | | | | | | | | | | | |
| Nonprofit For Profit | | | | | | | Housing Developer | | | | | | | | | |
| Housing Authority | | | | | | | Municipality | | | | | | | | | |
| Social Service Agency | | | | | | | Other: | | | | | | | | | |
| **PROPERTY INFORMATION** | | | | | | | | | | | | | | | | |
| Current Owner: | | |  | | | | | | | Property  Acquisition Cost: | | | | | | $ |
| This Application  is for: | | | Rental Housing Homeownership Other: | | | | | | | | | | | | | |
| If Rental Housing, will it be tied to: | | | 4% Tax Credits 9% Tax Credits No Tax Credits | | | | | | | | | | | | | |
| No. of Buildings**\***: | | |  | | | | Appraised Value: | | | | | | $ | | | |
| **\*** If more than 1 bldg, please complete Page 6 (additional Information) | | | | | | | | | | | | | | | | |
| Site Address: | | |  | | | | | | | | City: | | |  | | |
| Bldg Unit Count: | | | Single Unit 2 Unit 3 Unit 4 Unit or more | | | | | | | | | | | | | |
| Census Tract: | | |  | | Plat: | |  | | | | Lot: | | |  | | |
| Property: | | | Existing Property Undeveloped Land | | | | | | | | | | | | | |
| If Existing Property, is it a Single Structure: | | | | | | | | | | | | Yes No | | | | |
| **PHYSICAL DESCRIPTION OVERVIEW** | | | | | | | | | | | | | | | | |
| Condition: | Poor Fair Average Good | | | | | | | | | | | | | | | |
| Single Family Room Count: | Total Rooms: | | |  | | Bedrooms: | | |  | | | | Baths: | |  | |
| Multi-Family Room Count: | **1st** Floor Total Rooms: | | |  | | Bedrooms: | | |  | | | | Baths: | |  | |
| **2nd** Floor Total Rooms: | | |  | | Bedrooms: | | |  | | | | Baths: | |  | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **PHYSICAL DESCRIPTION OVERVIEW (continue)** | | | | | | | | | | | | | | | |
| Multi-Family Room Count: | | **3rd** Floor Total Rooms: | |  | | | Bedrooms: | | |  | | Baths: | |  | |
| **4th** Floor Total Rooms: | |  | | | Bedrooms: | | |  | | Baths: | |  | |
| Central Heat: Yes No | | | | | Multi-Family, # of Systems per Building: | | | | | | | |  | | |
| Other Information: (i.e. mixed use facilities, other information, etc.): | | | | | | | | | | | | | | | |
| Is this property part of a larger development? | | | | | | | | | | | Yes No | | | | |
| If yes, what percentage of total development? | | | | | | | | | | |  | | | | |
| Do you have site control of the other properties in the development? | | | | | | | | | | | Yes No Partial | | | | |
| **SITE CHARACTERISTICS** | | | | | | | | | | | | | | | |
| Utilities: | **Yes No**  Public Sewer**\***  Private Septic  Public Gas  Electricity | | | | | | | | **Yes No**  Public Water  Private Water  Propane Gas  Street Access | | | | | | |
| **\*** If property does not have sewage service, please provide documentation of ISDS approval. | | | | | | | | | | | | | | | |
| Does the property have known/suspected environmental contaminants? | | | | | | | | | | | Yes No | | | | |
| If yes, please indicate contaminants: | | | | | | | | | | |  | | | | |
| Has a Phase I Environmental Assessment been conducted? | | | | | | | | | | | Yes No | | | | |
| **TYPE OF HOUSING PROPOSED** | | | | | | | | | | | | | | | |
| Homeownership | | | (Describe): | | | | | | | | | | | | |
| If Homeownership, what median income will be targeted? | | | | | | 50% 60%  80% Other: (indicate %) **%** | | | | | | | | | |
| Homeownership Single Family? | | | | | | Yes  No | | If yes, No. of Bedrooms? | | | | | | |  |
| Homeownership Multi-Family? | | | | | | Yes  No | | If yes, is it a 2, 3 or 4 family? | | | | | | |  |
| Rental | | | Total No. of existing units at proposed Land Bank property: | | | | | | | | | | | |  |
|  | | | No. of bedrooms in each unit? | | | | | | | | | | | |  |
|  | | | Will the purchase/redevelopment displace current residents? | | | | | | | | | | | | Yes  No |
|  | | | If yes, how many households will be displaced? | | | | | | | | | | | |  |
|  | | | Describe in detail, efforts planned to relocate these families: | | | | | | | | | | | | |
| **PROPOSED INCOME MIX (rental only)** | | | | | | | | | | | | | | | |
| Proposed Tenant  Information for  Land Bank Property: | | | No. of tenants with income < or = to 50% median income: | | | | | | | | | | | |  |
| No. of tenants with income < or = to 60% median income: | | | | | | | | | | | |  |
| No. of tenants with income > than 60% median income: | | | | | | | | | | | |  |
| Total number of tenants? | | | | | | | | | | | |  |
| Proposed Tenant  Information for  Full Development proposal: | | | No. of tenants with income < or = to 50% median income: | | | | | | | | | | | |  |
| No. of tenants with income < or = to 60% median income: | | | | | | | | | | | |  |
| No. of tenants with income > than 60% median income: | | | | | | | | | | | |  |
| Total number of tenants? | | | | | | | | | | | |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PROPOSED DEVELOPMENT CHARACTERISTICS** | | | | | | | |
| **Land Bank Property ONLY** | | | | | | | |
| Number of proposed units in Land Bank Proposed Property(s): | | | | | | |  |
| Total square footage of each existing building: | | | | | | |  |
| Square Footage: | Building #1: Building #2: Building #3:  (If more information is warranted, please use additional page to describe) | | | | | | |
| Total land square footage of Land Bank property(s): | | | | | | |  |
| Identify each lot size: | Lot #1: Lot #2: Lot #3:  (If more lots are involved, please use additional page and include map) | | | | | | |
| Is the property(s) in the Town/City Affordable Housing Plan? | | | | | | | Yes  No |
| Is the property(s) located in a revitalization area? | | | | | | | Yes  No |
| **FULL DEVELOPMENT PROPOSAL INFORMATION** | | | | | | | |
| Number of Total Units in the full Proposed Development: | | | | | | |  |
| Single Structure: | | | | | | | Yes  No |
| Number of Structures to be used as housing: | | | | | | |  |
| Total square footage of proposed Development: | | | | | | |  |
| Square Footage: | Building #1: Building #2: Building #3:  (If more information is warranted, please use additional page to describe) | | | | | | |
| Total land square footage of proposed Development: | | | | | | |  |
| Please provide Map identifying all parcels if more than the proposed Land Bank property. | | | | | | | |
| Complete the following Chart for full Development Proposal: | | | | | | | |
| **Item** | | **\*** **Already Obtained** | **In Process** | **Expected Date** | **Not Needed** | **If In Process please provide status, if Not Needed, please explain:** | |
| Zoning Approval | |  |  |  |  |  | |
| Planning/Subdivision | |  |  |  |  |  | |
| Final Comprehensive Permit | |  |  |  |  |  | |
| Building Permits | |  |  |  |  |  | |
| DEM Wetlands | |  |  |  |  |  | |
| DEM Remediation | |  |  |  |  |  | |
| DEM Septic Approval | |  |  |  |  |  | |
| HUD Flood Zone | |  |  |  |  |  | |
| RI Historic Preservation | |  |  |  |  |  | |
| Phase I Environmental | |  |  |  |  |  | |
| CRMC Approval | |  |  |  |  |  | |
| HUD Environmental Review | |  |  |  |  |  | |
| **\*** If Already Obtained, please provide copies. | | | | | | | |

|  |
| --- |
| **FINANCIAL INFORMATION AND DEVELOPMENT COST OUTLINE** |
| **Please submit a Development sources and uses budget for the proposed redevelopment** |

I verify that the information in this application is true and correct. I understand that false statements herein are subject to the penalties of Rhode Island Law relating to unsworn falsification to authorities.

Signature: Date:

Name:

Title:

Application review will not be initiated until all required information is received. RIHousing reserves the right to require additional information.

**Return completed application to:**

**Carlos M. Morales**

**RIHousing**

**44 Washington Street**

**Providence, RI 02903**

**(401) 450-1328**

**cmorales@rihousing.com**

**GENERAL INFORMATION**

**ATTACHMENTS: ALL OF THE FOLLOWING ARE REQUIRED:**

1. Resume of Sponsor to include:

1. Brief statement of purpose/history of organization.

2. Brief description of track record and impact on the community.

3. Staff capacity to accomplish the project.

4. Confirmation of 501(c)(3) IRS status for non-profit corporations.

5. Copy of the Board of Directors or City/Town Council resolution authorizing submission of this application to RIHousing.

6. Most current audit

1. Narrative description of the proposed project describing:

1. Overall project plan outlining development goals and including project objectives and beneficiaries of the proposal.

2. If this property is part of a larger development proposal, provide ownership status of other properties.

3. Detailed timeline of predevelopment activities culminating with payoff of land bank bridge loan. This timeline will become part of the Land Bank Agreement and will be used to measure applicant progress in meeting benchmarks.

4. If the overall project is part of a Low Income Housing Tax Credit (“LIHTC”) development, please include the narrative submitted with the LIHTC Application.

1. Location Map(s)

1. Location map of the site(s) to include at least the surrounding 1 mile showing the locations of schools, shopping centers, parks and other prominent land uses.

1. Photographs

1. Photographs of the site(s).

1. Site Control

1. Evidence of site control (P&S**\***, option contract, etc.). If no written form of site control available, documentation of preliminary discussions with Seller that the site is available at an established price.

**\*** Applicant is advised that the execution of a purchase and sales agreement represents a choice limiting action for purposes of receipt of federal funds. If applicant intends to seek federal funding for redevelopment of land banked properties you should seek guidance from RIHousing prior to entering into an agreement for the purchase of property(s).

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **PROPERTY INFORMATION (additional Information)** | | | | | |
| **Site Address** | **City** | **Unit Count** | **Census Tract** | **Plat** | **Lot** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**Other Additional information:**