

**Request for Action
By
Board of Commissioners**

**Approval of Engagement of Consultant for Housing and Healthcare
Partnership Toolkit (Corporation for Supportive Housing)**

A. Summary of Action

This Request for Action (“RFA”) is for approval of the engagement of a consultant to develop a Housing and Healthcare Partnership Toolkit (“Toolkit”).

B. Discussion

In June 2022, RIHousing was awarded a \$150,000 planning grant from the National Council of State Housing Agencies and the Robert Wood Johnson Foundation to explore and plan for the integration and colocation of healthcare supportive services into affordable housing. The goal of the grant is to create a plan that will outline how this work will proceed and can be implemented. As part of this effort, we aim to create a toolkit for Rhode Island healthcare partners to partner with housing developers, owners or property managers to integrate healthcare and supportive services into affordable housing, allowing residents to receive the services they need onsite or nearby to stay healthy and stably housed. After the toolkit is created, we may host a summit for stakeholders to disseminate the resources, the plan, host training and networking opportunities, and highlight suggested strategies and best practices on this topic.

The deliverables for this project are:

- 1) Creation of a supportive housing toolkit, including template documents, best practices, services standards; and
- 2) Updated funding application(s) and tenant selection plan language.

A Request for Proposals (“RFP”) was issued in July 2023 seeking proposals from qualified firms to develop the toolkit and execute the summit. RIHousing received three proposals in response to the RFP from Corporation for Supportive Housing (“CSH”), HCH Enterprises, and HousingWorks RI in partnership with the Executive Office of Health and Human Services. At this time, RIHousing is interested in proceeding to contracting for the Toolkit portion of the issued RFP.

A committee consisting of the Deputy Executive Director, Chief Strategy and Innovation Officer, and staff from the Executive Division conducted a review of each proposal in accordance with the criteria set forth in the RFP and recommends engaging Corporation for Supportive Housing for the Toolkit. The scoring matrix is set forth as Attachment B. CSH’s mission is to advance affordable housing aligned with services as an approach to help people thrive. They do this by advocating for effective policies and funding, equitably investing in communities, and strengthening the supportive housing field. They currently provide intensive technical assistance to supportive housing stakeholders. Their proposal provides a strong project plan and approach to completing the scope of work, and staff is confident they have the skills and knowledge to

complete the toolkit. The proposed pricing is \$124,500, and the expected completion date is the end of December 2023. RIHousing may contract with this firm to support the organization and facilitation of the Summit at a later date but is not proceeding with that scope of work at this time.

The committee is recommending funding be awarded to the firm described at [Attachment A](#).

C. Recommendation

The attached resolution approving the engagement of Corporation for Supportive Housing is recommended for approval.

D. Attachment

- A. Resolution
- B. Scoring Matrix

Attachment A
Resolution of the Board of Commissioners
of
Rhode Island Housing and Mortgage Finance Corporation

WHEREAS: the enabling act of the Rhode Island Housing and Mortgage Finance Corporation (“RIHousing”) provides the agency with all the powers to make and execute contracts necessary for the exercise of its functions under the Rhode Island Housing and Mortgage Finance Corporation Act, R.I. Gen. Laws §42-55-5(6); and

WHEREAS: RIHousing wishes to engage a consultant to create a Housing and Healthcare Partnership toolkit; and

WHEREAS: RIHousing received three (3) proposals in response to a Request for Proposals for such services; and

WHEREAS: staff reviewed the proposals according to the criteria outlined in the Request for Proposals and determined that the Corporation for Supportive Housing is most qualified to perform the scope of work.

NOW, THEREFORE, IT IS HEREBY:

RESOLVED: that RIHousing be, and hereby is authorized, to engage the Corporation for Supportive Housing for a fee not to exceed \$124,500 to provide services to create a Housing and Healthcare Partnership Toolkit and

RESOLVED: that the Executive Director, Deputy Executive Director, Chief Strategy and Innovation Officer, and Director of Strategic Initiatives and Partnerships, each acting singly, be and hereby are authorized and empowered to negotiate terms, execute contracts, instruments and/or documents, and take any other actions necessary or desirable to carry out the foregoing resolution.

Attachment B

Applicant	Capacity to complete the Scope of Work (max 10pts)	Fee structure (max 5 pts)	Ability to perform within time/budget (max 5 pts)	Project approach (max 15 pts)	Previous work experience (max 5 pts)	Minority status/affirmative action (max 3 pts)	Foreign language capabilities (max 3 pts)	TOTAL SCORE
Corporation for Supportive Housing (CSH)	10.0	4.0	4.0	14.0	5.0	3.0	3.0	43.0
HCH Enterprises	6.3	4.0	1.3	9.8	3.6	3.0	3.0	30.9
HousingWorks RI/Executive Office of Health and Human Services	4.0	3.5	3.0	4.8	2.0	1.8	2.5	21.5