



<b>REQUEST FOR INFORMATION/CLARIFICATION</b> (Questions raised via recent emails regarding 2023 Janitorial RFP)  <b>RFC: No. 3</b>	<b>PROJECT PROPERTY:</b>  <b>44 Washington St. Providence, RI</b>	<b>TO:</b> <b>All Bidders</b>	
		<b>RFC INQUIRY DATE: Various</b>  Various	
<b>PROJECT DESCRIPTION:</b>  <b>Janitorial Services at RI Housing</b>			
<b>PROJECT NUMBER:</b>  <b>N/A</b>	<b>RIH PROJECT MANAGER:</b>  <b>Guy Pirolli</b>	<b>RESPONDER:</b>  <b>Guy Pirolli</b>	<b>RFC DATE RESPONDED:</b>  <b>6-7-23</b>

**Requested Information/Clarification:**

**GENERAL NOTES:**

If any other questions arise subsequent to the issue of this RFC, please email me for response.

**Attachment D breakdown for pricing:**

1. Attachment B – Section B: service items 1,2,3 Daily and Required Services
  - Can you confirm this is referring to all of the Daily / weekly (section C) / quarterly services (section D) since there is no 1,2,3 numbering here
  - **A. Yes; the pricing requested is for all services: daily, weekly and quarterly Sections A,B,C & D. Vendor should price in accordance with the specifications requested, and required time and staff is needed to accomplish these tasks.**
  
2. Attachment B – Section B; Services, item 4, Cleaning Projects
  - Can you confirm this is referring to Section E of Attachment B
  - **A. Yes; the pricing should be submitted using a per square foot basis.**
  
3. Attachment B – Section B, services, item 5. Seasoning Cleaning
  - Can you confirm this is referring to Section F of Attachment B
  - Can pricing be based on square footage or do you want only per cleaning of complete 72,200sf at once
  - **A. Yes; this pricing should be submitted using a per square foot basis. If enacted, we would plan to segment various areas to be cleaned. It is not expected that the 72,200sf would be done all one time.**
  
4. Attachment B – Section B, services, item 6. Sanitizing Surfaces
  - Can you confirm this is referring to section G of Attachment B

- Services is noted to be on as need, as requested basis. Do you want monthly pricing or as requested pricing for these services.
- If looking for monthly pricing how often should we factor in Sanitizing service request
- **Note: If required, we would expect these tasks would be completed daily; pricing should be calculated as to how many additional hours or manpower it would take go complete.**

**Attachment D: Labor Rates Page:**

- Question 2: Requests number of employees to include on site supervisor for Part 1 Daily Cleaning. Does this not include employee to handle Weekly/Quarterly services?
- **A. This is up to vendor; it is expected that the Supervisor for all daily work would be the same to cover these services.**
- Question 3: Total number of labor hours per week anticipated for Section B, Item 1 Only: Is this hours for only the floors under daily services of Section B or all of Daily Services (Excluding Weekly and quarterly)
- **A. We are looking for the vendor to inform as to how many total hours they would expect it would take their staff to complete all of the daily, weekly and quarterly services.**