

Application and Review Criteria for New HMIS Project Applications

1. Provide a description that addresses the entire scope of the proposed project.
2. Describe how the additional funding requested will result in:
 - a. Improvements in data quality
 - b. Improvements in data visualization
 - c. Increased training or support to agencies providing data in HMIS
 - d. Increased training or support to RICoC to utilize data to inform decision making
 - e. Increased timeliness in reporting to HUD and responding to the CoC and grantees
3. Describe what the additional funding requested will be used for and why you believe it will result in the improvements identified above
4. Describe why this project is essential to the RICOC
5. Provide a detailed budget showing current funding and additional funding requested and how the total funding for the new/expanded project would be expended.

Scoring Factors for New/ Expansion HMIS Projects

- a. **Experience and Effectiveness** (40 points total)
 - a. Experience in operating HMIS, ability to meet HUD deadlines – 10 points
 - b. HMIS Universal Data quality in HMIS (systemwide UDEs null/unknown error rate of less than 10% = 10 points; less than 15% = 5 points)
 - c. Chronic Homelessness data quality in HMIS (systemwide error rate of less than 10% = 10 points; less than 15% = 5 points)
 - d. HMIS score on HMIS related factors in 2018 CoC Application
(85% - 100% of possible HMIS points = 10 points, 60% – 84% = 5 points; Less than 60% = 0 points)
- b. **Financial** (30 points total)
 - a. Audit – no issues or findings with most recent audit – 5 points
 - b. Match – source of match is documented and realistic – 5 points
 - c. Costs requested are reasonable, allocable and allowable – 20 points
- c. **Timeliness** (20 points total)
 - a. Project plan demonstrates that project and/or expansion can be rapidly implemented – 20 points
- d. **Meeting Federal requirements** (10 points total)
 - a. At least 95% of prior grant funds expended = 5 points
 - b. No unresolved monitoring findings from HUD or RICoC = 5 points

Determination as “Essential”

The RICOC’s Recipient Approval and Evaluation Committee will review the application and scoring to determine a recommendation to the RICOC Board on the essential nature of any proposed HMIS projects/expansions. See [FY2019 Ranking and Reallocation policy](#) for additional information.