



Design Guidelines Update and Stakeholder Engagement RFP

Questions and Answers

February 1, 2023

Q: Is there an anticipated fee for the combined scopes of guideline updates and stakeholder engagement?

A: We have written the RFP so that applicants can submit fees for one or both activities. Section C of the RFP explains how fees should be formally submitted with your proposal.

Q: What is the form of contract that will be used?

A: Our legal department will typically draft the agreement for these types of services, but we may opt to use an AIA form of agreement if it can be tailored to fit this project.

Q: Will questions from and answers to other potential proposers be shared?

A: Yes, we will be posting all Q&A on the RI Housing RFP webpage.

Q: Please confirm the updates are limited to the Design and Construction Guidelines and do not include the Underwriting Guidelines or the Environmental Guidelines.

A: The updates under this RFP will be limited to the design guidelines, but the new table of contents should include and organize the underwriting and environmental guidelines.

Q: With regard to the NHT Fund Rehabilitation Standards, is the scope limited to verifying consistency or will the consultant be expected to update this document as well?

A: We would like you to ensure that the NHT Standards are consistent with the design guidelines and evaluate whether the two guidelines can be merged to avoid end user confusion.