

Request for Action
By
Board of Commissioners

Approval of Purchase of Microsoft Enterprise Licenses

A. SUMMARY OF REQUEST

This Request for Action (“RFA”) is for approval of the purchase of enterprise-level Microsoft software licenses from Dell Marketing LP.

B. DISCUSSION

RIHousing is seeking to enter into an agreement with Dell Marketing LP to purchase a Microsoft Enterprise Agreement (EA) license. RIHousing is a current Microsoft EA licensee, having previously purchased the license through Dell Marketing LP. This action would renew our license for an additional three-year term. A contract to purchase an EA license is essential because it provides a cost-effective and scalable way to manage Microsoft software licensing and cloud services across the entire enterprise. It simplifies our procurement by consolidating licenses under one agreement, ensuring compliance and reducing administrative overhead. Additionally, an EA offers predictable budgeting through fixed pricing and flexible payment options, while granting access to the latest Microsoft technologies and security updates. This agreement also supports digital transformation initiatives by enabling organizations to adopt cloud solutions like Microsoft 365 and Azure at enterprise scale, ensuring agility, productivity, and long-term value

The purchase price for this contract is set at a base price of \$213,971.69 per year, which includes volume licensing for Microsoft software and cloud services. The proposed contract term is three years, expiring on January 31, 2029. The total value of the three-year contract is \$641,915.07. RIHousing is utilizing the State of Rhode Island’s Master Price Agreement No. 227 (ITS75) for this purchase, and piggybacking on the State’s exclusive arrangement with Dell Marketing LP for the provision of Microsoft licenses. This multi-year contract is advantageous to RIHousing as it will lock in a set base price for services that will not increase year-to-year.

C. RECOMMENDATION

The attached resolution authorizing RIHousing to engage Dell Marketing LP is recommended for approval.

D. ATTACHMENTS

- A. Resolution of the Board of Commissioners of RIHousing

Attachment A

Resolution of the Board of Commissioners of RIHousing and Mortgage Finance Corporation

- Whereas:** Rhode Island Housing and Mortgage Finance Corporation's ("RIHousing") enabling act provides it with all the power and authority to make and execute contracts necessary to exercise the powers and functions provided to it under the act (R.I. Gen. Laws §42-55-5(6)); and
- Whereas:** RIHousing has identified a continued need for Microsoft Enterprise Software Licenses; and
- Whereas:** Pursuant to the State of Rhode Island's Master Price Agreement No. 227 for software licenses the State has an exclusive agreement with Dell Marketing LP for the provision of Microsoft licenses; and
- Whereas:** RIHousing's Executive Director has granted her approval to enter into a multi-year contract with Dell Marketing LP.

NOW, THEREFORE, IT IS HEREBY:

- Resolved:** that RIHousing be, and hereby is, authorized to enter into a multi-year contract with Dell Marketing LP for Microsoft Enterprise Agreement computer software licenses;
- Resolved:** that such engagement shall be for a three-year term at a base cost not to exceed \$213,971.69 per year, and any potential true-up cost to be resolved at the end of each year;
- Resolved:** that the Executive Director, Chief Administrative Officer, and Director of Information Technology, each acting singly, be and hereby are authorized and empowered to take any and all actions necessary or desirable to carry out the foregoing resolutions, including without limitation the authority to negotiate the terms of the engagement as he or she may determine are in the best interests of RIHousing, and to execute any and all agreements or documents as he or she deems necessary to carry out the foregoing and to take such further actions as he or she deems necessary to carry out the foregoing resolutions.