

**Request for Action
By
Board of Commissioners**

Approval of Amendments to the RIHousing Administrative Plan

1. Summary of Issues

Rhode Island Housing and Mortgage Finance Corporation (“RIHousing”) operates several federal housing programs, one of which is the Section 8 Housing Choice Voucher Program (the “HCV Program” or the “Program”). The HCV Program offers rental subsidies to help income-qualifying families, senior citizens and disabled individuals afford safe, healthy homes of their choosing. RIHousing serves as a Public Housing Authority (“PHA”) in those Rhode Island communities that do not have standalone municipal housing authorities. RIHousing’s operation of the HCV Program is governed by an Administrative Plan, as provided by federal regulation.

In connection with RIHousing’s ongoing efforts to reduce administrative burdens on Program participants and adopt best practices in the administration of the Program, staff performs periodic targeted reviews of the Administrative Plan. During the most recent such review, staff identified an opportunity to transition to a fully electronic process for purging the waitlist, which will ensure data integrity, preserve security, and reduce expense and administrative inefficiency.

Additionally, RIHousing wishes to implement a targeted funding opportunity offered by the U.S. Department of Housing and Urban Development (“HUD”) known as the Foster Youth Initiative. Staff is proposing a change to the Administrative Plan to include the Foster Youth Initiative among its targeted funding uses.

Proposed Administrative Plan changes are summarized in the table provided at Attachment B hereto. The full text of the changes is provided as Attachment C. The amendments will become effective upon approval and adoption by the Board of Commissioners.

2. Recommendation

Staff recommends that the Board of Commissioners approve the attached resolution adopting the amendments to the Administrative Plan, substantially in the form presented at this meeting.

3. Attachments

A. Resolution

B. Summary of Substantive Amendments to Administrative Plan

C. Amendments to Administrative Plan (Changed Pages)

Attachment A

Resolution of the Board of Commissioners of Rhode Island Housing and Mortgage Finance Corporation

WHEREAS: Rhode Island Housing and Mortgage Finance Corporation (“RIHousing”) has been designated by the United States Department of Housing and Urban Development (“HUD”) as a Public Housing Authority (“PHA”) in connection with the Section 8 Housing Choice Voucher Program (the “HCV Program”);

WHEREAS: Part 982.54 of title 24 of the Code of Federal Regulations requires each PHA to administer its HCV Program according to an Administrative Plan;

WHEREAS: the Administrative Plan must establish local policies for administration of the HCV Program in accordance with HUD requirements and must be adopted by the PHA Board of Commissioners; and

WHEREAS: staff has undertaken a review of the Administrative Plan and has established the need for certain amendments.

NOW, THEREFORE, BE IT:

RESOLVED: that RIHousing hereby approves and adopts the amendments to the RIHousing Administrative Plan substantially in the form presented at this meeting; and

RESOLVED: that the Executive Director, Deputy Executive Director, and the Director of Leased Housing and Rental Services, each acting singly, is, and hereby are, authorized to execute any document or take any other action necessary to carry out the foregoing resolutions.

Attachment B

Table of Substantive Amendments to Administrative Plan

(attached)

Attachment C

Administrative Plan (Changed Pages)

(attached)