



# 811 File Compliance Checklist

Development Name: \_\_\_\_\_

Inspection Date: \_\_\_\_\_ Compliance Specialist: \_\_\_\_\_

Household Name: \_\_\_\_\_

Unit Number: \_\_\_\_\_ Move-In Date: \_\_\_\_\_

Number of HH Members: \_\_\_\_\_ Unit Size: \_\_\_\_\_

Certification Type: \_\_\_\_\_ Certification Date: \_\_\_\_\_

<b>MOVE OUT</b>		
Indicate whether evidence of the following requirements is found in the tenant file. Note discrepancies.		
<b>Forms</b>	<b>Evidence in File</b>	<b>Comments</b>
<b>Move Out Inspection:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Security Deposit Returned</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Security Deposit Disposition Form</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Move-Out Date 50059 (dates match?):</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>REJECTION</b>		
Indicate whether evidence of the following requirements is found in the tenant file. Note discrepancies.		
<b>Forms</b>	<b>Evidence in File</b>	<b>Comments</b>
<b>Was The Applicant Denied in Accordance with The Tenant Selection Plan?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Were They Given the Chance to Appeal?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Was The Appeal Heard by Someone Other Than the Original Reviewer?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	