



Contractor Training Grant Program

FREQUENTLY ASKED QUESTIONS

Q: What is the process once an application is reviewed?

A: RIHousing's review committee typically meets once a month to review applications for the Contractor Training Grant Program. Applications are reviewed in the order they are received. If applications are incomplete, RIHousing will reach out to the applicants and request any missing documentation. Applications are not reviewed by the committee until all required documentation has been submitted. If an application is approved, RIHousing will notify the applicant and discuss next steps for purchasing the training or tools/resources.

Q: How quickly are applications reviewed?

A: We aim to review applications and notify applicants of our decisions within 30 days. However, this timeline may be delayed if an application is incomplete or requires additional documentation.

Q: Can I apply for more than one training or tool?

A: Yes, you may submit one application for multiple trainings or tools/resources. However, not everything you apply for is guaranteed to be funded. What gets awarded is at RIHousing's discretion, depending on the amount of funding requested, the remaining program funding, and the number of applications received.

Applicants are encouraged to submit one application covering all of the items they are requesting. Multiple applications are discouraged.

Q: What counts as a tool or equipment? What does not count?

A: The intent of this program is to provide financial support for contractors to purchase tools and equipment to increase job site capacity. This could include, but is not limited to, radon measurement devices, HEPA vacuums, dust extractors, ladders, Sanders, saws, etc. It is not intended to support the purchase of vehicles or transportation-related items. Applications should clearly state the reason the tool is needed, and the exact specifications for the tool (company preference, model number, etc), and information on where the product can be purchased.

Q: How are the trainings, tools, and resources paid for?

A: Where possible, RIHousing will pay for items directly. The form that this takes may vary depending on what is being purchased. RIHousing can typically purchase tools directly from company websites. For trainings, RIHousing will request that the contractor ask the training company to provide an invoice so RIHousing can pay as a third-party. Some companies, such as QuickBooks, are not set up to receive third-party payments. In those instances, it may be necessary for contractors to make an upfront payment for the resource, and then RIHousing will reimburse once we have received a payment receipt and W-9 from the contractor. We will make every effort to pay for items directly, but sometimes that is not possible. In no instance will funding be provided to contractors to make purchases directly.

Q: If I were awarded tools, how would I receive them?

A: All tools and physical products will be delivered to RIHousing at 44 Washington Street in Providence. Contractors will be notified once a tool has been delivered and will coordinate a pick-up time.