

**Request for Action**  
**By**  
**Board of Commissioners**

**Approval of Engagement of Technical Assistance Providers for Homeless Response System  
and Affordable Housing Developers**

(Technical Assistance Collaborative Inc., Housing Innovations, C4 Innovations, and the Housing  
Network of Rhode Island)

**A. SUMMARY OF REQUEST**

This Request for Action (“RFA”) is for approval to engage Technical Assistance Collaborative Inc. (TAC), Housing Innovations, C4 Innovations, and Housing Network of Rhode Island (HNRI) to provide technical assistance and training to Rhode Island’s homeless response system and affordable housing developers. This technical assistance will support three distinct activities: homeless response system training and grants management; homeless response system case management training; and affordable housing developer technical assistance. These technical assistance engagements represent one component of RIHousing’s FY25 Community and Housing Development program.

**B. DISCUSSION**

RIHousing staff and its community partners have identified a need for qualified firms to provide services that will enhance the capacity and technical expertise of providers and stakeholders within Rhode Island’s homeless response system. Specific needs also include technical assistance, one-on-one training, and support to affordable housing developers to build additional expertise within the sector.

A Request for Proposals (“RFP”) issued by RIHousing on July 26, 2024 highlighted multiple capacity and technical assistance activities to improve the overall effectiveness of both systems, specifically:

- 1) Developing comprehensive training programs covering various aspects of the homeless response system and providing grant management training to organizations managing Federal and State grants within the system.
- 2) Enhance the delivery of services in the homeless response system by offering various case management trainings to homeless service providers.
- 3) Provide technical assistance to support community and developer efforts to effectively plan, develop, and operate supportive housing projects.
- 4) Offer as-needed technical assistance to support affordable housing developers to effectively plan, develop, and operate affordable housing within Rhode Island.

The RFP was posted on the RIHousing website, the State of RI Division of Purchasing website, social media, and sent to RIHousing’s RFP notification list via an email announcement. RIHousing received eleven (11) proposals in response. A committee consisting of RIHousing staff from the Executive Division conducted a review of the proposals in accordance with the ranking criteria set forth in the RFP.

The committee is recommending approval to contract with the following firms: Technical Assistance Collaborative, Inc. (TAC), Housing Innovations, C4 Innovations, and Housing Network of Rhode Island (HNRI). The firms are being recommended to conduct the following activities:

<b>Firm</b>	<b>Activity(ies)</b>	<b>Budget</b>
Technical Assistance Collaborative (TAC)	Homeless Response System Training and Grants Management	\$150,000
Housing Innovations	Homeless Response System Training and Grants Management & Homeless Response System Case Management Training	\$45,000 (funding for two (2) separate activities)
C4 Innovations	Homeless Response System Case Management Training	\$46,205
Housing Network of Rhode Island	Affordable Housing Developer Technical Assistance	\$175,000

RIHousing anticipates contracting with TAC, Housing Innovations, C4 Innovations, and HNRI separately to commence work on their deliverables between November 2024 and January 2025. All technical assistance providers would be expected to complete their relevant scope of work by December 31, 2025.

To address the Management Committee's request for clarification, RIHousing staff has confirmed that HNRI will be engaged to offer technical assistance to a diverse range of affordable housing developers, including non-profit organizations, for-profit entities, and public housing authorities, and such assistance will not be exclusive to HNRI members.

**C. RECOMMENDATION**

Staff recommends approval of the attached resolution

**D. ATTACHMENTS**

- A. Resolution of the Board of Commissioners of RIHousing

**Attachment A**  
**Resolution of the Board of Commissioners**  
**of**  
**Rhode Island Housing and Mortgage Finance Corporation**

**WHEREAS:** Rhode Island Housing and Mortgage Finance Corporation’s (“RIHousing”) enabling act provides it with all the power and authority to make and execute contracts necessary to exercise the powers and functions provided to it under the act (R.I. Gen. Laws §42-55-5(6)); and

**WHEREAS:** The staff of RIHousing has identified a need for a qualified firm(s) to provide services that will enhance the capacity and technical expertise of providers and stakeholders within the homeless response system in Rhode Island, and to provide technical assistance and one-on-one training to affordable housing developers to build additional expertise within the sector; and

**WHEREAS:** RIHousing has solicited proposals pursuant to an open competitive process for vendors to provide such technical assistance and who are able to substantially meet the requirements associated with this set of functions; and

**WHEREAS:** RIHousing received eleven (11) proposals, five (5) of which were deemed satisfactory, eligible for selection, and received the highest scores, pursuant to the criteria set forth in the Request for Proposals.

**NOW, THEREFORE, IT IS HEREBY:**

**RESOLVED:** that RIHousing be, and hereby is authorized to enter into contracts with Technical Assistance Collaborative, Inc., Housing Innovations, C4 Innovations, and Housing Network of Rhode Island subject to any administrative adjustments as the Executive Director determines to be in the best interest of RIHousing to complete the activities outlined in the RFP.

**RESOLVED:** that such engagements shall be terms ranging between 12-14 months for costs not to exceed the following:

- Technical Assistance Collaborative, Inc. (\$150,000)
- Housing Innovations (\$45,000) (funding for two (2) activities)
- C4 Innovations (\$46,205)
- Housing Network of Rhode Island (\$175,000)

**RESOLVED:** that the Executive Director, Deputy Executive Director, and Chief Strategy & Innovation Officer, each acting singly, be and hereby are authorized and empowered to take any and all actions necessary or desirable to carry out the foregoing resolutions, including without limitation the authority to negotiate the terms and fees of the engagement as they may determine are in the best interests of RIHousing, and to execute any and all agreements or documents as they deem necessary to carry out the foregoing and to take such further actions as they deem necessary to carry out the foregoing resolutions.